



PERMISSION FOR SUBMISSION OF WORKS

I grant permission for the submission of my child's student work to EdSteps:

Name of Child: _____

Name of Parent or Legal Guardian in Print: _____

Signature of Parent or Legal Guardian: _____

Date of Signature: _____

1. Introduction.

The Council of Chief State School Officers ("CCSSO") is developing a Web site, EdSteps (the "Project"), that will be a resource for teaching and assessment. The centerpiece of EdSteps will be a large public library of student work samples in five key skill areas that are typically difficult and costly to assess. For each skill area, student work will be presented on a public Web Site at www.edsteps.org in a continuum from emerging to accomplished work. In order to build these continuums, EdSteps is collecting samples of student work ("Works") from people of all ages, demographics, ability level, and geography. Once thousands of work samples are collected, each continuum will be made through thousands of paired comparisons. In a paired comparison, a reviewer looks at two pieces of student work and evaluates the relative level of skill demonstrated in each piece. The work submitted will not be used in EdSteps to make any decisions about the individual students whose work is submitted.

Please note that the provisions set forth herein are simply intended to provide protection to CCSSO. CCSSO will not independently identify the author or creator of any Work in disseminating it for review or in making it public as an example of work or as part of a continuum. CCSSO does not intend to alter or edit the work other than to remove any identifying names.

2. Identifying Information.

CCSSO will collect the name, e-mail address, gender, age, zip code, ethnicity, subject, grade, parent or legal guardian name, and e-mail or mailing address for each Work submitted to the Project. **CCSSO will not use or disclose any personal information provided by a submitter of Work or user of the Web Site for any commercial purpose. CCSSO will not independently identify the author or creator of any Work in disseminating it for review or in making it public as an example of Work as part of a continuum, although it is possible that the individual student may be personally identifiable from the content of the Work. Demographic information, such as grade level and gender, concerning the author or creator of any Work submitted to the Project may be made available to the public.**

3. Review and Use of Submitted Works.

Works submitted may not be unlawfully offensive or menacing, abusive, defamatory, libelous, unlawfully threatening or harassing, obscene, or contain child pornography or otherwise contain content that is harmful to persons under the age of 18 years. The Work may be made available to reviewers and may be published on the public Web Site as part of a continuum. CCSSO will not use any Work submitted to the Project for commercial purposes. There is no compensation or other direct and particular benefit to You in submitting Work for use in this Project. Rather, the Work will contribute to the broad educational purposes served by this Project in improving elementary and secondary education in the United States. Works submitted for use in the Project will not be returned.

4. Limitation of Liability.

By submitting Work to this Project, You agree to release and hold CCSSO and its parent, subsidiaries, officers, directors, shareholders, employees and agents, and affiliated companies (collectively "CCSSO Parties") harmless from any and all liability for any loss, harm, damage, cost, or expense arising out of participation in this Project. CCSSO Parties and its agents are not responsible for late, lost, damaged, misdirected, incorrectly addressed, incomplete, illegible, undeliverable, corrupted, or destroyed submissions. CCSSO may suspend or cancel the Project at any time.



EdSteps

5. Permission to Use Name and Personally Identifiable Information in Works.

CCSSO will not use or disclose any personal information provided by a submitter of Work or user of the Web Site for any commercial purpose. CCSSO will not independently identify the author or creator of any Work in disseminating it for review or in making it public as an example of Work as part of a continuum. It is possible, however, that the individual student may be personally identifiable from the content of the Work (if work is submitted as a video, for example, of the student speaking). In the event that there is an image embedded in the work, CCSSO will not alter or remove such image. In approving the submission of such image or other identifiable information, you recognize that this information may become part of the Web Site. By submitting or hereby approving submission of any material to the Project, You hereby grant (and agree to confirm that grant in writing) irrevocable permission for CCSSO and those acting under its authority to use and reuse, to the extent identifiable in a submitted Work, Your name, nickname or alias (collectively the "Names"), Your signature, image and likeness, and any and all attributes of Your personality in connection with the Works or the Project, in any media, without notice, review, or approval. CCSSO will not use Your Names, signature, image and likeness, or any attributes of Your personality for commercial purposes.

6. License to Use Works.

CCSSO does not intend to modify the Work submitted in any way other than to remove identifying information. CCSSO otherwise intends to use the Work as approved by you. However, there are certain limited circumstances in which the Work may be modified, such as there is a technical problem and text is deleted in the rating process. By submitting or hereby approving submission of any material to the Project, You hereby grant CCSSO a royalty-free, perpetual, irrevocable, exclusive right and license to use, reproduce, modify, edit, adapt, analyze, publish, translate, create derivative works from, distribute, perform, and display such material (in whole or part) worldwide and/or to incorporate it in other works in any form, media, or technology, now known or later developed for the full term of any rights that may exist in such content. You further acknowledge that CCSSO is not obliged to publish any material that You submit. You further agree to perform all acts and to execute all documents deemed necessary by CCSSO to record and perfect any such license. CCSSO reserves the right, at its sole discretion, to change, alter, modify, or edit the Works submitted.

7. Privacy.

The Web Site has a Privacy Policy which is incorporated herein. Therefore it is necessary that You read and agree to the Privacy Policy prior to providing permission. Read the Privacy Policy in full at www.edsteps.org.

Signed Permission Slips can be returned to:

**Margaret Millar
Council of Chief State School Officers
One Massachusetts Avenue, NW
Suite 700
Washington, DC 20001**